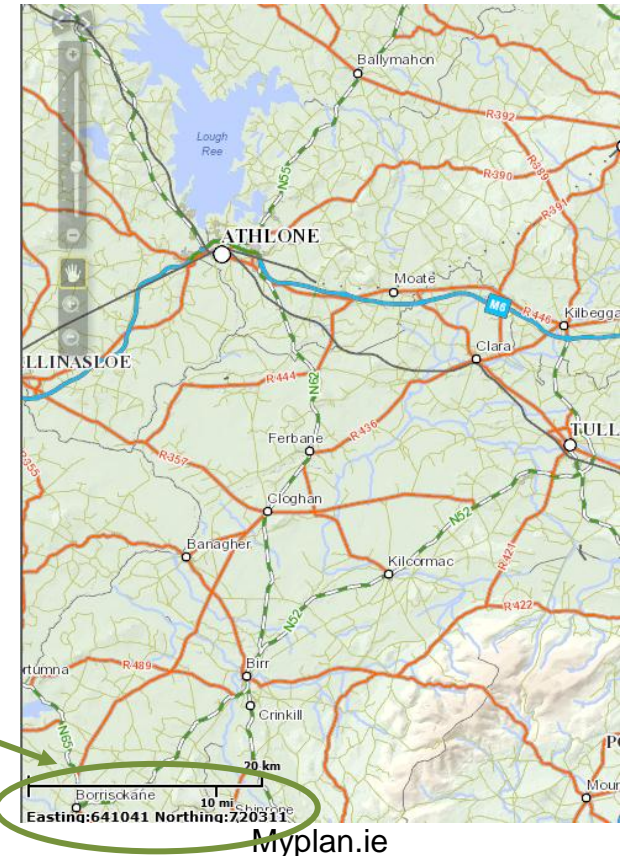
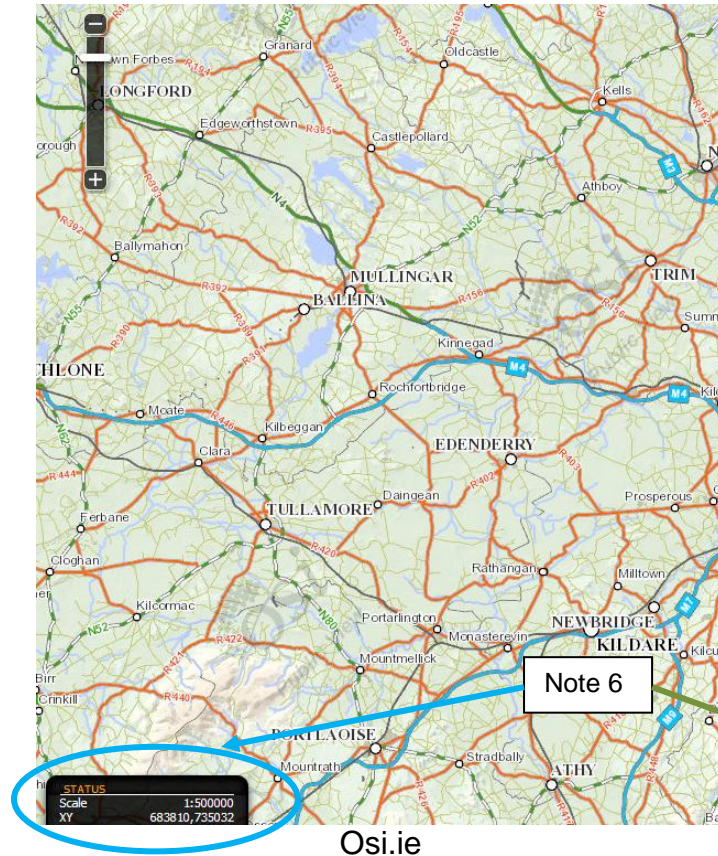


## STEPS TO OBTAIN DWELLING COORDINATES

1. On the 'Dwelling Details' screen of the on-line application form, the following steps can be followed to obtain the dwelling coordinates.
2. Click on the [Show map](#) link to the left of the X,Y coordinate field, on the application screen. A map of Ireland will open, position the cursor – which resembles a magnifying glass- over the area on the map that the dwelling is located (ignore the red cross hairs). Single left click on the mouse to zoom in.
3. Reposition cursor over general dwelling location and click on the mouse again to zoom in further
4. Repeat this process until you have zoomed into street level, where it is no longer possible to zoom any further.



Note – X, Y coordinates (Easting, Northing on myplan.ie) will be displayed at the bottom left of the map screen when you begin a search. These will continuously change until a search is completed and/or cursor stops moving.

Dwelling Map Location

Map coordinates should be input into the fields below to locate each dwelling. Coordinates can be found by clicking on the link 'show map – to locate dwelling' below or on [www.osi.ie](#) referenced X, Y and on [www.myplan.ie](#) referenced Easting, Northing by zooming in to your dwelling. When the cursor is placed over the dwelling, and is stationary, the coordinates displayed at the bottom left of the map view (on either website) should be noted for input below. Each coordinate should have 6 figures.

Coordinates should be input within the footprint of the dwelling, as close as possible to the front entrance door.

Close or minimise the map browser window to return to the application.

[Show map – to locate dwelling](#)

X Coordinate or Easting:

Y Coordinate or Northing:

[Show coordinates on the map to verify the position of your dwelling](#)

Note 2.

Note 7.

5. Then position cursor over the dwelling, as close as possible to the front entrance. As you move the cursor, the coordinate readings at the bottom left of the screen will continuously change. Carefully remove hand from cursor, ensuring that it is not moved from the dwelling location.
6. When the cursor is stationary, take note of the coordinates which are displayed at the bottom left of the screen. Once noted, the coordinates can then be inputted on the application form.
7. After the coordinates are inputted, a link will appear to the right of the screen to allow the dwelling coordinates to be verified.