

## Access Request Form

Request for a copy of Personal Data under Data Protection Act, 1988 and Data Protection (Amendment) Act, 2003.

Important: A photocopy of your proof of identity (e.g. passport or driver's licence) and a photocopy of proof of address must accompany this Access Request Form (see Note below).

N.B. Fee – not applicable.

**PLEASE COMPLETE IN BLOCK CAPITALS**

### Section A

**\*Full Name:** .....

**\*Postal address:** .....

.....

.....

**\*Telephone & e-mail:** (We may need to contact you to discuss your Access Request)

.....(include area code)

**\* Complusary fields**

### Section B

I, .....[insert name] wish to have access to data that I believe the PRB retains on me as outlined below (please include the reference number where relevant).

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**Signed:** .....

**Date:** .....

*This form may be sent by post to the Data Protection Co-ordinator, Pyrite Resolution Board, Floor 3, Central Park House, Central Park Road, Cork or submitted by email to [info@pyriteboard.ie](mailto:info@pyriteboard.ie).*

**Note:** We require proof of the applicant's identity and address to ensure that the person making this access request is acting legitimately.